

MEMORANDUM

04 DECEMBER 2025

PORT ADVISORY

Dear Valued Customers, Partners, Port Users, and Other Stakeholders,

In celebration of **Christmas** and **New Year**, BIPI will temporarily suspend port operations and related activities according to the following schedule:

- **Christmas:** 1900H, 24 December 2025 to 1900H, 25 December 2025
- **New Year:** 1900H, 31 December 2025 to 1900H, 01 January 2026

During these periods, the following guidelines shall apply:

1. All entrances and exits, including the Car Storage Area, must remain closed and padlocked.
2. No vessels or barges will be allowed to dock. If a vessel remains at berth, no personnel movement is permitted except in emergencies.
3. No visitors, BIPI employees, on-call stevedores, or other personnel are allowed entry, except BIPI, LICT contractors and locator's duty security personnel and those listed in the submitted BIPI, LICT Contractors and locators' Skeletal Force.
4. No personnel movements or operational activities are allowed during the suspension period.
5. All security personnel must report to their assigned posts.

Normal operations will resume after the above schedule.

Thank you for your understanding and cooperation.

BIPI Management